

These notes indicate the decisions taken at this meeting and the officers responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site ([www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk).)

The decisions take effect at the time and date specified, unless before that time written notice is given in accordance with the Council's Scrutiny Procedure Rules requiring the decision to be called in for review by the relevant Scrutiny Committee.

If you have a query please contact Chris Reynolds (Tel: 07542 029441; E-Mail: [chris.reynolds@oxfordshire.gov.uk](mailto:chris.reynolds@oxfordshire.gov.uk))

## CABINET - TUESDAY, 19 NOVEMBER 2024

<i>List published 20 November 2024 Decisions will (unless called in) become effective at 5.00pm on 27 November 2024</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<b>1. Apologies for Absence</b>	Apologies for absence were received from Councillor Neil Fawcett	DLG (A Newman)
<b>2. Declarations of Interest</b>  - guidance note below	Councillor Liz Leffman declared an interest in item 13 on the agenda, as a director of Oxfordshire Local Enterprise Partnership. Councillor Leffman participated in the debate on this item but did not vote thereon.	DLG (A Newman)
<b>3. Minutes</b>	The minutes of the meeting held on 15 October 2024 were approved as a correct record.	DLG (C Reynolds)
<b>4. Questions from County Councillors</b>	See annex.	
<b>5. Petitions and Public Address</b>	<u>7 Reports from Scrutiny Committees</u> Shaun Picken  <u>10 Including Everyone Diversity, Equalities and Inclusion Framework: 2025-2029</u> Shaun Picken  <u>11 Local Transport and Connectivity Plan Monitoring Report</u> Cllr Charlie Hicks	

...Decisions...Decisions...

## CABINET - TUESDAY, 19 NOVEMBER 2024

<i>List published 20 November 2024</i> <i>Decisions will (unless called in) become effective at 5.00pm on 27 November 2024</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p><b>6. Appointments</b></p>	<p>There were no appointments to report to this meeting.</p>	
<p><b>7. Reports from Scrutiny Committees</b></p> <p>Cabinet will receive the following Scrutiny reports:-</p> <p>Oxfordshire Joint Health Overview and Scrutiny Committee report on Epilepsy Services</p> <p>Place Overview and Scrutiny Committee reports on:-</p> <p>Oxfordshire Flood Response LTCP Monitoring</p>	<p>Cabinet noted the reports and will respond in due course.</p>	
<p><b>8. Cabinet Response to Council Motion on SEND Services</b></p> <p><i>Cabinet Member:</i> SEND Improvement <i>Forward Plan Ref:</i> 2024/324 <i>Contact:</i> Kate Reynolds, Deputy Director of Education Kate.reynolds@oxfordshire.gov.uk</p> <p>Report by Director of Children's Services (CA8)</p> <p><b>The Cabinet is RECOMMENDED to respond to the requests from Council as given below:</b></p> <p>Council calls on Cabinet to consider;</p> <p>a) More meaningfully involve young people and youth organisations throughout all policy-making processes within SEND improvement and the PAP.</p> <p>b) Any consultations or engagement</p>	<p>Recommendations approved.</p>	<p>DCS (K Reynolds)</p>

...Decisions...Decisions...

## CABINET - TUESDAY, 19 NOVEMBER 2024

<i>List published 20 November 2024</i>		
<i>Decisions will (unless called in) become effective at 5.00pm on 27 November 2024</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>with young people by this council must have a visible public follow-up to the outcomes and tangible metrics to ensure outcomes are delivered.</p> <p>c) All Council policies that affect young people, must include an impact assessment, and ensure that reasonable mitigation measures are put in place.</p> <p>d) Ensuring that where appropriate all future events, in person/online, run or funded by OCC, especially those related to the PAP, LAP, and SEND improvement, are open to appropriate young people with the attendance of their parent or carer.</p> <p>e) Launching a rapid task force for the voice of the young person and SEND users, and task them to create a framework for a Youth Forum within three months.</p> <p>f) The leader to appoint a SEND Champion from an opposition group to enable that a wider range of voices in the SEND community are able to feed into SEND improvement and services, and that such person sits on the SEND Improvement board.</p>		
<p><b>9. Outline allocation of cost of living and associated community wealth building funding for October to March 2024/25</b></p> <p><i>Cabinet Member: Public Health,</i></p>		

...Decisions...Decisions...

## CABINET - TUESDAY, 19 NOVEMBER 2024

<i>List published 20 November 2024</i>		
<i>Decisions will (unless called in) become effective at 5.00pm on 27 November 2024</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>Inequalities and Community Safety  <i>Forward Plan Ref: 2024/291</i>  <i>Contact: Paul Wilding, Programme Manager – Cost of Living</i>  <a href="mailto:Paul.Wilding@oxfordshire.gov.uk">Paul.Wilding@oxfordshire.gov.uk</a></p> <p>Report by Executive Director of Resources and Section 151 Officer (CA9).</p> <p><b>The Cabinet is RECOMMENDED to</b></p> <p style="padding-left: 20px;">a) <b>note the cost-of-living support measures delivered during the first half of 2024/25, as summarised in table 2;</b></p> <p style="padding-left: 20px;">b) <b>agree to the support package for the second half of 2024/25, as summarised in table 2;</b></p> <p style="padding-left: 20px;">c) <b>delegate authority to the Director of Public Affairs, Policy &amp; Partnerships in consultation with the Cabinet Member for Public Health, Inequalities and Community Safety, to amend the programme during the year in response to changing and emerging need, within the overall programme budget</b></p>	<p>Recommendations approved.</p>	<p>EDR (P Wilding)</p>
<p><b>10. Including Everyone Equalities, Diversity and Inclusion Framework: 2025 - 2029</b></p> <p><i>Cabinet Member: Leader</i>  <i>Forward Plan Ref: 2024/263</i>  <i>Contact Officer: Tannah Collier, Policy Officer</i>  <a href="mailto:Tannah.collier@oxfordshire.gov.uk">Tannah.collier@oxfordshire.gov.uk</a></p> <p>Report by Executive Director of Resources and Section 151 Officer (CA10).</p> <p><b>The Cabinet is RECOMMENDED to</b></p>	<p>Recommendations approved.</p>	<p>EDR (T Collier)</p>

...Decisions...Decisions...

## CABINET - TUESDAY, 19 NOVEMBER 2024

<i>List published 20 November 2024</i>		
<i>Decisions will (unless called in) become effective at 5.00pm on 27 November 2024</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>a) <b>Agree to adopt the refreshed Including Everyone Equalities, Diversity and Inclusion framework, 2025-2029.</b></p> <p>b) <b>Endorse the data-led approach to implementing the new Including Everyone framework through corporate key performance indicators (KPIs).</b></p>		
<p><b>11. Local Transport and Connectivity Plan Monitoring Report</b></p> <p><i>Cabinet Member:</i> Infrastructure and Development Strategy, Transport Management.  <i>Forward Plan Ref:</i> 2024/231  <i>Contact:</i> Joe Kay, Oxfordshire Transport Strategy Team Leader  <a href="mailto:Joseph.Kay@oxfordshire.gov.uk">Joseph.Kay@oxfordshire.gov.uk</a></p> <p>Report by Director of Environment and Highways <b>(CA11)</b>.</p> <p>1. <b>Cabinet is RECOMMENDED to:</b></p> <p>a) <b>Note the progress made on delivering the Local Transport and Connectivity Plan to date.</b></p> <p>b) <b>Approve the Local Transport and Connectivity Plan monitoring report for publication (Annex 1).</b></p> <p>c) <b>Approve the proposed changes to the Local Transport and Connectivity Plan for publication (Annex 2).</b></p>	<p>Recommendations approved.</p>	<p>DEH (J Kay)</p>
<p><b>12. Climate Action Programme Six Month Update</b></p> <p><i>Cabinet Member:</i> Deputy Leader of the Council with Responsibility for Climate Change, Environment and Future Generations.</p>		

...Decisions...Decisions...

## CABINET - TUESDAY, 19 NOVEMBER 2024

<i>List published 20 November 2024</i>		
<i>Decisions will (unless called in) become effective at 5.00pm on 27 November 2024</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p><i>Forward Plan Ref: 2024/230</i>  <i>Contact: Ariane Crampton, Zero Carbon Oxfordshire Partnerships and Programme Manager</i>  <a href="mailto:Ariane.Crampton@oxfordshire.gov.uk">(Ariane.Crampton@oxfordshire.gov.uk)</a></p> <p>Report by Director of Environment and Highways (<b>CAB</b>).</p> <p><b>Cabinet is RECOMMENDED to:</b></p> <ol style="list-style-type: none"> <li>a. <b>Note the biannual update on the delivery of the Climate Action Programme (Annex 1) and linked requests in the budget setting process.</b></li> <li>b. <b>Note the greenhouse gas emissions reports for wider Oxfordshire area (Annex 2) which will be presented to the Future Oxfordshire Partnership Board on 26 November</b></li> </ol>	<p>Recommendations approved.</p>	<p>DEH (A Crampton)</p>
<p><b>13. Local Enterprise Partnership Integration - Phase 2</b></p> <p><i>Cabinet Member: Leader, Infrastructure &amp; Development Strategy</i>  <i>Forward Plan Ref: 2024/278</i>  <i>Contact Officer: Chloe Taylor, Head of Economy</i>  <a href="mailto:Chloe.taylor@oxfordshire.gov.uk">Chloe.taylor@oxfordshire.gov.uk</a></p> <p>Report by Director of Economy and Place (<b>CA13</b>).</p> <p><b>The Cabinet is RECOMMENDED to</b></p> <ol style="list-style-type: none"> <li>1. <b>Note that the county council is now responsible for economic development functions previously the responsibility of the Oxfordshire Local Enterprise Partnership</b></li> </ol>	<p>Recommendations approved with the following amendment:</p> <p>3 Agree to establish a Shareholder Committee as a committee of Cabinet, <b>comprising all members of the Cabinet</b>, with Terms of Reference as</p>	<p>DEP (C Taylor)</p>

...Decisions...Decisions...

## CABINET - TUESDAY, 19 NOVEMBER 2024

*List published 20 November 2024*

*Decisions will (unless called in) become effective at 5.00pm on 27 November 2024*

<b>RECOMMENDATIONS CONSIDERED</b>	<b>DECISIONS</b>	<b>ACTION</b>
<p><b>(OxLEP), including strategic economic planning.</b></p> <p>2. <b>Agree to retain the existing council owned company OxLEP, for the delivery of some of these economic functions as set out in a revised contract and based on the business case attached at Annex A.</b></p> <p>3. <b>Agree to establish a Shareholder Committee as a committee of Cabinet with Terms of Reference as set out in Annex B and, with the assumption that this is first agreed by Cabinet, that the Shareholder Committee will meet within one month of this Cabinet meeting.</b></p> <p>4. <b>Recommend to the to be established Shareholder Committee that they then make changes to the Articles of Association as attached at Annex C and change the trading name of the company to Enterprise Oxfordshire.</b></p> <p>5. <b>Agree to the Shareholder Committee immediately appointing the company directors and make any appointments that are required from time to time in accordance with revised Articles of Association.</b></p> <p>6. <b>Agree that the Cabinet will be responsible for developing a new Strategic Economic Plan, in consultation with other partners, founded on the strategic priorities of the council.</b></p> <p>7. <b>Agree to the Shareholder Committee tasking the company directors to oversee the development of a business plan and budget for 2025/26 and future years for sign off from the Shareholder Committee, in</b></p>	<p>set out in Annex B and, with the assumption that this is first agreed by Cabinet, that the Shareholder Committee will meet within one month of this Cabinet meeting.</p>	

...Decisions...Decisions...

## CABINET - TUESDAY, 19 NOVEMBER 2024

<i>List published 20 November 2024</i>		
<i>Decisions will (unless called in) become effective at 5.00pm on 27 November 2024</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>line with the economic priorities set out by Cabinet.</p> <p>8. <b>Agree to establish an Oxfordshire Economic Partnership Board to support the Cabinet in the discharge of its economic development functions.</b></p> <p>9. <b>Delegate authority to the Chief Executive in consultation with the Executive Director of Resources and the Director of Law and Governance and Monitoring Officer to agree and conclude the details of amendments to the contract with OxLEP Ltd including the revisions in recommendation 2 above, the extension of the contract to 31 March 2026 and confirmation of arrangements regarding the delivery of the Skills Bootcamps initiative.</b></p>		
<p><b>14. Treasury Management Mid Term Review 2024/25</b></p> <p><i>Cabinet Member: Finance</i>  <i>Forward Plan Ref: 2024/164</i>  <i>Contact: Tim Chapple, Treasury Manager</i>  <a href="mailto:Tim.chapple@oxfordshire.gov.uk">Tim.chapple@oxfordshire.gov.uk</a></p> <p>Report by Executive Director of Resources and Section 151 Officer <b>(CA14)</b></p> <p><b>Cabinet is RECOMMENDED to note the council's treasury management activity in the first half of 2024/25 and recommend Council to note council's treasury management activity in the first half of 2024/25</b></p>	<p>Recommendations approved.</p>	<p>EDR (T Chapple)</p>



...Decisions...Decisions...

## CABINET - TUESDAY, 19 NOVEMBER 2024

<i>List published 20 November 2024</i>		
<i>Decisions will (unless called in) become effective at 5.00pm on 27 November 2024</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p><b>15. Business Management and Monitoring Report - September 2024</b></p> <p><i>Cabinet Member:</i> Finance  <i>Forward Plan Ref:</i> 2024/211  <i>Contact Officer:</i> Kathy Wilcox, Head of Corporate Finance            Kathy.wilcox@oxfordshire.gov.uk</p> <p>Report by Executive Director of Resources and Section 151 Officer (<b>CA15</b>).</p> <p><b>The Cabinet is RECOMMENDED to</b></p> <ul style="list-style-type: none"> <li>a) Note the report and annexes.</li> <li>b) Approve the virement requests in Annex B-2a and note the requests in Annex B-2b.</li> <li>c) Approve an introduction of a new charge in 2024/25 for monitoring of biodiversity net gain compliance.</li> <li>d) Approve the increased charges in 2024/25 for the Disclosure and Barring Service (DBS)</li> </ul>	<p>Recommendations approved.</p>	<p>EDR (K Wilcox)</p>
<p><b>16. Capital Programme Approvals - November 2024</b></p> <p><i>Cabinet Member:</i> Finance  <i>Forward Plan Ref:</i> 2024/223  <i>Contact Officer:</i> Natalie Crawford, Capital Programme Manager,            Natalie.crawford@oxfordshire.gov.uk</p> <p>Report by Executive Director of Resources and Section 151 Officer (<b>CA16</b>).</p> <p><b>The Cabinet is RECOMMENDED to:</b></p> <ul style="list-style-type: none"> <li>a) approve the inclusion of East Oxford Mini</li> </ul>	<p>Recommendations approved.</p>	<p>EDR (N Crawford)</p>

...Decisions...Decisions...

## CABINET - TUESDAY, 19 NOVEMBER 2024

<p><i>List published 20 November 2024</i></p> <p><i>Decisions will (unless called in) become effective at 5.00pm on 27 November 2024</i></p>		
RECOMMENDATIONS CONSIDERED	DECISIONS	ACTION
<p><b>Holland project into the capital programme with a value of £6.646m. £6.000m is to be funded from corporate resources, agreed by Council in February 2024, with the remaining £0.646m to be funded by S106 developer contributions.</b></p>		
<p><b>17. Educational Psychology Assessment Service</b></p> <p><i>Cabinet Member:</i> Children, Education and Young People's Services; SEND Improvement  <i>Forward Plan Ref:</i> 2024/312  <i>Contact:</i> Andrea Cochrane, SEND Commissioning Manager,  <a href="mailto:Andrea.cochrane@oxfordsire.gov.uk">Andrea.cochrane@oxfordsire.gov.uk</a></p> <p>Report by Director of Children's Services  <b>(CA17)</b></p> <p>The information in this case is exempt in that it falls within the following prescribed categories:</p> <p>3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p> <p>and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> <p>The annex containing exempt information under the above paragraph is attached.</p>		

...Decisions...Decisions...

## CABINET - TUESDAY, 19 NOVEMBER 2024

<p><i>List published 20 November 2024</i></p> <p><i>Decisions will (unless called in) become effective at 5.00pm on 27 November 2024</i></p>		
RECOMMENDATIONS CONSIDERED	DECISIONS	ACTION
<p><b>The Cabinet is RECOMMENDED to:</b></p> <p><b>a) Approve Oxfordshire County Council (“the Council”) joining appropriate single supplier framework agreements set up by external organisations to enable the Council access to call off contracts with the supplier/s for Educational Psychology services.</b></p> <p><b>b) Approve the Council entering call-off contracts under such framework agreements in November/December 2024 and for a budgetary commitment for a period of 3 years</b></p>	<p>Recommendations approved.</p>	<p>DCS (A Cochrane)</p>
<p><b>18. Forward Plan and Future Business</b></p> <p><i>Cabinet Member: All</i>  <i>Contact Officer: Chris Reynolds, Senior Democratic Services Officer,</i>  <a href="mailto:chris.reynolds@oxfordshire.gov.uk">chris.reynolds@oxfordshire.gov.uk</a></p> <p>The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at <b>CA18</b>. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.</p> <p>The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.</p>	<p>Noted.</p>	

...Decisions...Decisions...

## CABINET - TUESDAY, 19 NOVEMBER 2024

<i>List published 20 November 2024</i>		
<i>Decisions will (unless called in) become effective at 5.00pm on 27 November 2024</i>		
<i>RECOMMENDATIONS CONSIDERED</i>	<i>DECISIONS</i>	<i>ACTION</i>
<b><i>The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.</i></b>		
<b>19. For information only: Cabinet response to Scrutiny item</b>  Circular Economy Strategy	Noted.	

**CABINET – 19 NOVEMBER 2024**

**ITEM 4 – QUESTIONS FROM COUNTY COUNCILLORS**

Questions are listed in the order in which they were received. Should any questioner not have received an answer in that time, a written answer will be provided.

<b>1. COUNCILLOR MARK CHERRY</b>	<b>COUNCILLOR ANDREW GANT, CABINET MEMBER FOR TRANSPORT MANAGEMENT</b>
<p>Can the Cabinet Member for Transport Management, Cllr Andrew Gant, note that concerns have been raised by constituents for school children and parents crossing Improvements from Bradley arcade shops, Bretch Hill from Orchard Field Community Primary School.</p> <p>In the past, highways officers have informed me at site meetings that due to the proximity of the junctions; one at Edmonds Road, Bretch Hill then other at Edinburgh Way, Bretch Hill, that an official zebra crossing couldn't be considered.</p> <p>Given children's safety is a major concern to the local member for Banbury Ruscote and local community, could the Cabinet Member urgently investigate any options available from Oxfordshire County Council?</p>	<p>A written answer will be provided.</p>